

VASHON PARK DISTRICT (VPD) BOARD OF COMMISSIONERS MEETING MINUTES

Teleconference and In person, 7:00 pm
DATE: January 13, 2026

Commissioners attending: Sarah George, Bob McMahon, Hans Van Dusen, Josh Henderson and Abby Antonelis.
Commissioner(s) not in attendance:
Staff attending: Tim Stapleton

| ISSUE | DISCUSSION AND OUTCOME | FOLLOW UP |
|---|---|---|
| Call To Order – Review Agenda | Abby Antonelis called the meeting to regular order and reviewed the agenda. | |
| Public Comment | No public comments. | |
| Approval of Minutes from January 13, 2026 Meeting and Preliminary Vouchers from January 8, 2026 – January 22, 2026 | Bob: Move to approve the previous meeting minutes and accept vouchers. Sarah: Second Pass 4-0 | Motion to approve the Meeting Minutes and Accept Vouchers Pass 4-0 |
| New Business: Recreation Programming Report | Eric Wyatt provided the recreation programming report and Tim Stapleton reported on pool usage (linked here). Eric: Today I will be providing a year-end report. We estimate that our events drew over 7,000 people in 2025. Next year we are going to be hosting a concert in a truck provided by the Seattle Symphony. We will be co-sponsoring a viewing of a documentary about beavers with Vashon Nature Center. We are also starting a bike club with regular rides in April. We are still figuring it all out. Hans: So you have no idea about interest yet? Eric: Correct but the person who brought the idea to us is well connected in the riding community. Hans: There must be some user groups to approach? Eric: P2P is one and we will approach the bike shop. Eric: Pickleball and soccer are high and you see a big drop at BARC because our facility is still under renovation. | |

Tim: The project is going great. We hope to finish up with the contractor work soon – then turn the project over to our volunteers to complete the ramp upgrades.

Abby: There is nobody working there now?

Tim: No, we laid off the staff at BARC with a significant advance notice. We also expect that they will come back when the building reopens.

Eric: We are starting a drop-in volleyball program in partnership with the school. We've been encouraged by the school staff's willingness to lean in and help us provide opportunities for the community to recreate.

Hans: Do we get numbers from ping-pong?

Eric: I haven't received numbers in two years.

Tim: They are playing.

Sarah: Yes, they are – the tables are often set up.

Tim: We can do a better job of tracking and can engage with the steward.

Hans: What about doing ping pong here at Ober?

Tim: We could move the tables from Paradise to Ober.

Hans: It would take a good steward to make it work. Let me know if someone comes forward and I'll let you know if I hear anything.

Eric then went over the registration numbers for camps.

Eric: On ski bus, ridership is okay even though this has been the worst season since I have been here for snow.

Eric then went over the lodging rental numbers and noted that the fees people pay for using a third-party booking are pretty high.

Tim: Is there a sign in the houses that tell renters that they can rent directly to us.

Eric: There is not but that is an idea to consider.

Eric: We are also starting a busking program for our parks. I have consulted with Seattle Parks regarding how they implement their program.

Eric: Lastly, what are your thoughts on Strawberry Festival this year? Do you want to do the dunk tank again?

Bob: People really seemed to enjoy or booth. I think the crowd really got into it.

Josh: In the AAR, we discussed getting the spot across from the location we used last year to get some additional sun.

Tim: Yes, and we discussed using Ober as well due to the fact that there was a lot of traffic down here this year compared to the year prior.

Hans: I'm more of the grouch on it. It's not a fundraiser in that we rent a tank for the foundation and they raise money for the foundation. As far as raising awareness, I don't think its great but it is good for the staff and is a good vibe.

Abby: I think it does raise awareness for the Park District and the Foundation. In some ways, we have to be out there doing something more than handing out stickers.

Bob: Last year was so much fun. There was a ton of laughter and people were very engaged.

Josh: We've only tried it once and I think it went really well. We can only go up from here. We did discuss buying a tank and I'm wondering if you have any additional information on that?

Eric: And consider where we store it.

Tim: To purchase it is just under \$6,000 and storing it will be a big deal.

Sarah: Can we rent it?

Tim: We could and I think it would rent out most weekends. Our budget affords the Board the option to make a purchase decision later.

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| | <p>Abby: Maybe we stop calling it a fundraising activity. It seems to more of a thing that we do that is simply fun for the community.</p> <p>Eric: My last item is to notify the board that we need to accept the proposal for sound services.</p> <p>Tim: We need to get that in front of you at the next meeting for approval and we will be requesting that the Board suspend the rules and approve it.</p> <p>Tim: Moving on to pools, the national average for regular use of a public pool by a community of our size is 15-30%. That's an enormous range and I don't think is representative of our community. It makes it challenging for us to assess how well we are doing in terms of attendance. That said, we are down about 5%, across the board, on individual facility uses. This is likely due to our Aquafit instructor leaving and some of our regular patrons moving for the winter. In the future, you can expect Randy here to report on pool usage.</p> <p>Bob: That range seems high to me for Vashon.</p> <p>Tim: Plus, whatever the number of potential users may be – needs to be divided somehow by the three publicly available pools on the island.</p> <p>Hans: I appreciate seeing these numbers and this discussion.</p> <p>Bob: There is also a factor to consider based on the condition of the pool.</p> <p>Sarah: There is an opportunity to bring in additional users in the Aquafit program. Yes, it is offered elsewhere but people on this island are looking for a more robust version of exercises-based pool programming.</p> <p>Abby: Does Camp Burton still bring kids to the pool?</p> <p>Tim: I'm not sure and will have to look into it. If not, we will reach out to them.</p> <p>Sarah: We like to get the kids at the horse camp to the pool. It's a good way to cool them off and get them showered after a day in the sun.</p> <p>Abby: Why not take the kids after skate camp?</p> <p>Tim: This is a great idea. My team and I will discuss adding pool visits to our camps.</p> <p>Hans: Repeating this again, more pool promotion – particularly utilizing social media – is important to the board. The board also spoke to wanting to see park district presence at First Fridays.</p> | |
| <p>Financial Report</p> | <p>Tim provided the financial report below:</p> <ul style="list-style-type: none"> • 2025 Expenses – We spent about \$213,000 under budget. This largely came from an aggressive saving strategy we implemented to offset the unbudgeted payout of the previous Executive Director's vacation time and a Common's agreement payment we missed in December of 2024. • 2025 Revenue – This came in under projection by about \$36,000. Most of this \$36k, about \$25,000 is from the levy receipts. As I've mentioned before, at the end of the year these deposits were slower than usual. We shall see during the January report if any of that is made up. We also saw rentals down this year and are assuming that pattern will continue into 2026. Overall, it was a good year. • 2025 Cash Flow – We ended the year with almost \$712,000 in cash reserves. As a sign of good budgeting, we built our 2026 budget with a projected cash reserve of \$722,000. That's only \$10,000 off and will not impact our 2026 projections. <ul style="list-style-type: none"> ○ Recap of cash flow: <ul style="list-style-type: none"> ▪ End of year projection was \$721,729 ▪ End of year balance was \$711,929 | |

- End of year bank balance was \$750,868.

Admin:

- Revenue – As I've reported before, total revenue is about \$20,000 under projections. I believe this is because our levy dollars are slower to post than expected. As I mentioned last month, things are posting slower this year than they did last year.
- Payroll expense we finished almost exactly \$40,000 over budget which is essentially the payout of the vacation time for the previous Executive Director.
- The key areas where we came under on expenses were the bank charges, contingency, reserve & election, and our insurance. This resulted in about \$55k in unspent funds.
- The key areas where we ran over were dues and subscriptions (payroll fees, Zoom, our professional association membership (WRPA), and SurveyMonkey), and professional fees due to increases in those services and Concerts in the Park costing a bit more than expected. That was about \$23k over budget.
- Big Picture:
 - Revenue: Came in \$19,000 under budget
 - Expenses: Came in \$11,500 over budget

Maintenance:

- On revenue, finished the year \$2400 under projection.
- Payroll expenses finished about \$77,000 under budget which is due to us holding back as much as we could to make sure we helped cover overages in other places. In the 2026 budget, we reduce total payroll expenses by ~\$30k to right size that line item.
- Something of note is that we had no extraordinary maintenance needs in 2025.
- We finished under budget across the board in maintenance.
- Big Picture:
 - Revenue: Came in \$2400 under projections
 - Expenses: \$171,000 under budget.

Commons:

- As I've been reporting, revenue ran low for the year. We currently show coming in \$8,000 under budget but we have some outstanding payments. When the books close, I think we will be closer to the \$5000 I have been reporting each month. It is unlikely we will make that all up but we should make some.
- Overall expenses are over by \$51,000. This is because we basically had \$55,000 in payments for the commons agreement that were not budgeted.

Programming:

- Revenue finished \$3000 over projections.
- Expenses – there's not a lot to report. We finished really close on just about everything. I had been reporting that payroll was over but we ended up finishing about \$5,500 under budget. The area where we underspent the most is in the professional fees item. That was underspent by \$16,000, We subsequently adjusted that down some in the 2026 budget.
- Big Picture:

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| | <ul style="list-style-type: none"> ○ Revenue: Came in \$3000 over projections ○ Expenses: \$28,000 under budget <p>Pool:</p> <ul style="list-style-type: none"> ● Total revenue is \$10k under projection. However, as I reported in November, I show something off in our system for October. I'm letting the accountants sort that out as they work to close the books for the year. That said, We're probably \$8,000 under what we expected. ● On expenses, not a lot to report. We finished the year \$6,000 underspent. <p>Point Robinson:</p> <ul style="list-style-type: none"> ● In spite of the inconsistent rental market, we finished the year at Pt. Robinson making \$10,000. <p>Fern Cove:</p> <ul style="list-style-type: none"> ● Even though we had half of the year with no revenue, we finished up at Fern Cove netting \$2300. <p>Abby: What are the utilities like a Fern Cove?</p> <p>Sarah: We split the payment with the caretaker.</p> <p>Tim showed the Board the monthly utility expenses.</p> <p>Abby: What are we feeling as far as keeping that property? Is selling an option?</p> <p>Sarah: I recall speaking to Elaine about it and I do not think we can.</p> <p>Tim: When it was acquired, we agreed to conserve the property in perpetuity. That is why there is a caretaker there and we are not renting it out for daily use. What we can do is convert conservation value of the postage stamp of the property that includes the house somewhere else. That would allow us to return to daily rental use which is a better value add to the community.</p> <p>Josh: There was a land trust and UW partnership that Elaine had explored. Can you look into that?</p> <p>Tim: Yes.</p> <p>Hans: And as we've talked about it as Board, that is what we would like to eventually do.</p> | |
| <p>New Business: Sole Source Resolution – Vashon Adventures</p> <p>Approval to suspend the rules.</p> <p>Approval to adopt sole source resolution.</p> | <p>Tim presented the resolution to the Board.</p> <p>Sarah: Move to suspend the rules. Bob: Second Pass 5-0</p> <p>Hans: Move to approve the sole source resolution. Sarah: Second Pass 5-0</p> | <p>Motion to suspend the rules Pass 5-0</p> <p>Motion to approve sole source resolution. Pass 5-0</p> |

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| <p>New Business: King County Levy Agreement</p> <p>Approval to suspend the rules.</p> <p>Approval to adopt sole King County Levy Agreement.</p> | <p>Tim presented the agreement to the Board.</p> <p>Sarah: Move to suspend the rules. Josh: Second Pass 5-0</p> <p>Hans: Move to approve the sole source resolution. Sarah: Second Pass 5-0</p> | <p>Motion to suspend the rules Pass 5-0</p> <p>Motion to adopt King County Levy Agreement. Pass 5-0</p> |
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| <p>New Business: Parks Under Commissioner Purview</p> | <p>Josh: As you can see, the list is not quite equitable. This is because I remember Keith being very excited to take on a lot of parks. The Board then discussed which parks should be assigned to which Board member. The parks were assigned as follows:</p> <table border="1" data-bbox="359 751 1262 1487"> <thead> <tr> <th data-bbox="359 751 636 873">Park</th> <th data-bbox="636 751 932 873">Commissioner Assignment Current</th> <th data-bbox="932 751 1262 873">Commissioner Assignment New</th> </tr> </thead> <tbody> <tr><td>Jensen</td><td>Bob</td><td>Bob</td></tr> <tr><td>Point Robinson</td><td>Bob</td><td>Bob</td></tr> <tr><td>Pool</td><td>Bob</td><td>Bob</td></tr> <tr><td></td><td></td><td></td></tr> <tr><td>VES</td><td>Hans</td><td>Hans</td></tr> <tr><td>Agren</td><td>Hans</td><td>Hans</td></tr> <tr><td>Commons</td><td>Hans</td><td>Hans</td></tr> <tr><td>Wingehaven</td><td>Hans</td><td>Hans</td></tr> <tr><td></td><td></td><td></td></tr> <tr><td>Burton Acres</td><td>Keith</td><td>Abby</td></tr> <tr><td>Fisher Pond</td><td>Keith</td><td>Abby</td></tr> <tr><td>Inspiration Point</td><td>Keith</td><td>Abby</td></tr> <tr><td>Village Green</td><td>Keith</td><td>Abby</td></tr> <tr><td>Fern Cove</td><td>Keith</td><td>Josh</td></tr> <tr><td>Lisabeula</td><td>Keith</td><td>Josh</td></tr> </tbody> </table> | Park | Commissioner Assignment Current | Commissioner Assignment New | Jensen | Bob | Bob | Point Robinson | Bob | Bob | Pool | Bob | Bob | | | | VES | Hans | Hans | Agren | Hans | Hans | Commons | Hans | Hans | Wingehaven | Hans | Hans | | | | Burton Acres | Keith | Abby | Fisher Pond | Keith | Abby | Inspiration Point | Keith | Abby | Village Green | Keith | Abby | Fern Cove | Keith | Josh | Lisabeula | Keith | Josh | |
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| Park | Commissioner Assignment Current | Commissioner Assignment New | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jensen | Bob | Bob | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Point Robinson | Bob | Bob | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pool | Bob | Bob | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| VES | Hans | Hans | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Agren | Hans | Hans | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Commons | Hans | Hans | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wingehaven | Hans | Hans | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Burton Acres | Keith | Abby | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fisher Pond | Keith | Abby | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Inspiration Point | Keith | Abby | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Village Green | Keith | Abby | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fern Cove | Keith | Josh | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lisabeula | Keith | Josh | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | BARC | Sarah | Sarah | | |
| | Paradise Ridge | Sarah | Sarah | | |
| | Northend Boat Ramp | Sarah | Sarah | | |
| | | | | | |
| | Tramp Harbor Dock | Josh | Josh | | |
| | Ober | Josh | Josh | | |
| Agenda Items for next meeting | The board discussed items to add. None were added. | | | | |
| Adjourn 8:10 pm | Sarah: Motion to adjourn. Hans: Second. Pass: 5-0 | | | | Motion to adjourn. Pass 5-0 |

Minutes by: Tim Stapleton